



## VACANCY

<b>REFERENCE NR</b>	:	<b>VAC02235/21</b>
<b>JOB TITLE</b>	:	<b>Specialist - Supplier Development &amp; Localisation</b>
<b>JOB LEVEL</b>	:	<b>C5</b>
<b>SALARY</b>	:	<b>R 310 809 - R 518 016</b>
<b>REPORT TO</b>	:	<b>Senior Manager: ESD, Innovation and Localization</b>
<b>DIVISION</b>	:	<b>Supply Chain Management – Contract Management</b>
<b>DEPT</b>	:	<b>Procurement</b>
<b>LOCATION</b>	:	<b>SITA Erasmuskloof</b>
<b>POSITION STATUS</b>	:	<b>Permanent – (Internal &amp; External)</b>

### Purpose of the job

To implement strategies aimed at localization and supplier development in partnership with existing and prospective suppliers in order to fulfill SITA's vision of socio-economic development congruent to the Government's transformational objectives and policies.

### Key Responsibility Areas

- Implement supplier development and localization strategies, processes and activities for Procurement requirements in order to achieve transformation objectives;
- Maintain suppliers and internal stakeholder relationships with a focus on monitoring Supplier Development & Localization initiatives that facilitate the achievement of SITA's socioeconomic mandate;
- Assist Senior Manager – Supplier Dev & Vendor Management in the management of resources (i.e. budget/finances and assets) within the section to ensure efficient operations; and
- Assist the Senior Manager – Supplier Dev & Vendor Management in the execution of strategies for the promotion of the Procurement transformation agenda (B-BBEE, SMME, Local content, Black equity/ownership, industrialization/manufacturing skills development, black youth, people living with disabilities, and black women) in order to develop the indigenous ICT sector.

### Qualifications and Experience

**Minimum:** Bachelor's degree in: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law; or the NQF Equivalent.

**Experience:** A minimum of 4 Years in Procurement / Supply Chain Management of which 2 years must have been in a Supplier Development & Localisation role.

1 years' experience in Public Sector Procurement would be an added advantage, with exposure to the following:

- Public Finance Management Act
- Preferential Procurement Policy Framework Act
- DTI scorecard on Broad Based Black Economic Empowerment Codes
- Treasury Regulations.

## Technical Competencies Description

**Knowledge of:** Procurement and supply chain best practices; • SCM/Procurement processes, procedures and transaction systems; Knowledge and market understanding of the ICT environment; Supplier development & localisation, local manufacturing strategy development and implementation; Knowledge of government transformation imperatives and mandates; Legal aspects of Procurement; Supply Value Chain analysis; Risk management; Legal aspects for Procurement; Strategic sourcing methodologies; Tender Office administration and management; Knowledge of procurement governance frameworks; Policy development processes; Knowledge of TQM principles.

**Skills:** Planning and organising; Financial management; Project management; Integrated change and transformation management; Strategic thinking; Co-ordination of cross-functional teams (CFTs); Strong analytical skills; Problem solving skills; Business acumen; Stakeholder management skills; and Business report writing.

**Tools and Technology:** Computer literacy; Experience in Oracle ERP Systems, Database management; systems, procure -to-pay processes and e-Procurement/e- Tendering will be an added advantage. Computer literacy; Experience in Oracle ERP Systems, Database management; systems, procure -to-pay processes and e-Procurement/e- Tendering will be an added advantage. Personal Attributes: Excellent communication and presentation skills; Strong networking, consultation and negotiation skills; and Collaboration and team player.

## Other Special Requirements

N/A.

## How to apply

Kindly send your CV to: [Malebo.recruitment@sita.co.za](mailto:Malebo.recruitment@sita.co.za)

**Closing Date: 04 March 2021**

## Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be accepted
- CV`s sent to incorrect email address will not be considered